



Library Co. of Philad.^a
N.W. Cor. Locust & Juniper Sts.

Philadelphia April 7 1881

Report to Executive Committee

Mitchell & H. Robinson

Mr Charles Hart and Mr J. H. Wheeler, tenants on the first floor of the Law Buildings, have separately applied to me for a reduction of their rent from \$450. each to \$400. —

The youngest assistant at the Locust St Library — Joseph Collins — was taken on trial about a year ago at \$2.50 a week. He is willing & obedient, but not very intelligent, and makes a good many mistakes. I recommend that as soon as we can get a satisfactory Substitute he be given a month's notice and then discharged. It would be desirable to get a gentleman's son, if such could be found, to take his place.

The increasing business at the desk makes it desirable to have a more rapid method of charging books than the use, as at present, of a Ledger. Mr Abbott, after studying the method of keeping accounts used in other libraries, has